

## **Portfolio Holder Session – Children and Schools**

### **Proposed Decision to be taken by the Portfolio Holder for Children and Schools on or after 23 November 2012.**

#### **Recommendation(s)**

1. That the Portfolio Holder considers the proposed arrangements for School Admissions in 2014/15 and approves a consultation exercise of the proposals.

#### **1.0 Key Issues**

- 1.1** Local Authorities are required to consult annually on admission arrangements. In accordance with the School Admissions Code, consultation must take place for a minimum of eight weeks between 01 November and 01 March. Admission arrangements must then be determined (finalised) by 15 April.
- 1.2** The proposed admission arrangements are very similar to those approved for operation in 2013/14 and include all relevant changes as required by the latest School Admissions Code (effective from February 2012).
- 1.3** The proposed admission arrangements are based around in-year admissions for 2014/15 remaining with the Local Authority. While it is no longer a legal requirement for Local Authority's to process such applications, retaining this function provides numerous benefits, especially around the tracking of vulnerable children and the operation of the In-Year Fair Access Protocol. The majority of 'own admission authority schools' such as academies have indicated they are happy for the Local Authority to continue to carry out this function. However, should a large number of schools indicate they now wish to process their own in-year applications then the situation would need to be reviewed.
- 1.4** A recent campaign has been launched by a parent who would like an amendment to the Council's oversubscription criteria. The aim of the campaign is to give children with a sibling at a school priority over other children who live within a school's priority area. The campaign includes an e-petition available on the Warwickshire County Council website.
- 1.5** Under the Council's current arrangements children living in a school's priority area and with a sibling at the school are already given priority over other in-area children. Similarly, children living outside of a school's priority area with a sibling at the school are given priority over other out-of-area children. In the case of applications for places in

Reception or Year 3, siblings at partner infant or junior schools (where applicable) are also taken into account.

- 1.6** All of the oversubscription criteria used can be found in the document attached as Appendix A.
- 1.7** Warwickshire's admission arrangements are designed to ensure that local children have every opportunity to attend their local school. The system of priority areas is well-established in Warwickshire and similar arrangements operate in numerous other Local Authorities including Coventry, Solihull, Leicestershire and Oxfordshire. The current arrangements also play a vital role in ensuring the Local Authority meets its duty to ensure that sufficient school places are available and that they are located where demand exists.
- 1.8** While parents are free to apply for a place at any school there can be no guarantee that a place will be offered at their preferred school - regardless of the admission arrangements in place. This is especially the case when applications are made from outside of a school's priority area. Under Warwickshire's current arrangements only 26 children were not offered a place at a primary school with their sibling for September 2012 - none of these were applying for a place at their local school. This compares to 1153 children that were offered a place at the school their brother or sister attends.

## **2.0 Options and Proposal**

- 2.1** The Local Authority's proposed admission arrangements for 2014/15 are attached as Appendix A. These apply to all schools where the Local Authority is the admission authority, while the operational aspects of the scheme apply to all non-selective schools in Warwickshire (unless otherwise indicated).
- 2.2** For the reasons set out above no changes to oversubscription criteria are proposed.
- 2.3** The dates in the attached document are subject to change and may need to be amended to bring them in line with our neighbouring authorities. The Published Admission Numbers (PANs) found at the end of the consultation document will also need to be updated as and when these are received from schools / finalised.
- 2.4** Many of Warwickshire's schools are now academies with more due to convert in the near future. In an academy, the Academy Trust is the admission authority, and is therefore responsible for determining its own oversubscription criteria and certain other aspects of the school's admission arrangements.

### 3.0 Timescales associated with the decision and next steps

- 3.1** If the Portfolio Holder is happy with the proposed admission arrangements then a consultation exercise would begin during w/c 03 December. This would then last for eight weeks and finish on 28 January 2013.
- 3.2** Warwickshire County Council's Cabinet would then be asked to consider the proposed admission arrangements and any comments received at their meeting due to be held on 14 March 2013. The admission arrangements would then be determined and published on the Council's website.

### Background papers

1. Appendix A – Warwickshire County Council – Proposed Admission Arrangements 2014/15.

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# Warwickshire County Council Admission Arrangements 2014 / 2015



*Working for  
Warwickshire*

The information in this document is believed to be correct at the time of publication and is based on the School Admissions Code which came into effect on 01 February 2012.

Please note that many schools in Warwickshire have converted or are converting to academy status and this may have an impact on the information contained within this document.

Warwickshire County Council accepts no liability for any loss, damage or inconvenience caused as a result of any reliance on information contained within this document.

Please note that Admission Authorities can change their policies if required, subject to relevant consultation. Please contact the Admissions Service or visit the Warwickshire County Council website for the most up to date information.

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**Please note there are changes to last year's admission arrangements**

- Consultations to change the Published Admission Numbers (PANs) at a number of schools. Full details can be found at Appendix A.
- Timetables for entry to Reception, Junior (Year 3) and secondary school (Year 7). Dates do differ each year so please familiarise yourself with details for entry to schools in September 2014.

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## **Admission Arrangements for 2014/2015**

### **1. Background**

- 1.1. The Local Authority (LA) is the admission authority for community and controlled schools and is therefore responsible for determining the admission arrangements for these schools. The School Standards and Framework Act 1998 requires local authorities to consult with parties about admission arrangements before determining or varying them and the School Admissions Code lists those who must be consulted.
- 1.2. In academies, voluntary aided, foundation and trust schools, the governing body or academy trust is the admission authority and it must consult on admission arrangements by 01 March of the determination year. This applies unless it is exempt from consulting in accordance with the 2012 School Admissions Code. This states that 'If no changes are made to admission arrangements they must be consulted on at least every 7 years'.
- 1.3. All Local Authorities (LAs) are required to have in place a scheme for coordinating admission arrangements for maintained schools and academies within their area.
- 1.4. Coordinated schemes are intended to simplify the admission process for parents whilst reducing the likelihood of any child being left without a school place. Coordination establishes a mechanism that ensures as far as is reasonably practicable, every parent of a child who has applied for a place at a maintained school or academy is sent a single offer of a school place by the Local Authority in which their home address falls (their Home Authority).
- 1.5. As well as containing the oversubscription criteria for schools where the Local Authority is the admission authority, this document also contains details of Warwickshire's coordinated scheme that applies to all Warwickshire schools required to be part of such arrangements.
- 1.6. Parents should be aware that while Warwickshire's grammar schools are part of the Local Authority's coordinated admission arrangements, the 11+ test plays an important role in determining which children are offered a place at a grammar school. Full details can be found in the grammar school's own admission arrangements.

### **2. Primary and Junior School Admissions**

- 2.1. The relevant area for Warwickshire is the County of Warwickshire.
- 2.2. Children attending infant and primary schools in Warwickshire can be admitted at the beginning of the academic year in which they reach five years of age; this can be in advance of compulsory school age. A child is of compulsory school age from the term following their fifth birthday.
- 2.3. Where a child is offered a place in advance of compulsory school age, parents can request that the date their child is admitted to school is deferred until later in the year or until the term in which the child reaches compulsory school age.

However, a place cannot be deferred beyond the academic year for which the application was originally made.

- 2.4. Parents can also request that their child takes up the place part-time until the child reaches compulsory school age.
- 2.5. Children will transfer from infant to junior (or primary) schools at the beginning of Year Three.
- 2.6. Parents of children living in Warwickshire are able to name six schools on their Common Application Form (CAF) in their preferred order.
- 2.7. All schools must have a Published Admission Number (PAN or admission number) for each 'relevant age group'. This is the age group at which pupils are normally admitted to the school. Details of each school's admission number can be found at Appendix A.
- 2.8. In Warwickshire each community and voluntary controlled school has an area identified as its priority area (other LAs refer to catchment areas). A small number of schools share priority areas; these are known as shared priority areas. Full details of priority areas are available on the Warwickshire County Council website.
- 2.9. Child data is gathered from various sources between June and September each year. Private and maintained nurseries are asked to supply data regarding children eligible to start Reception the following year. Warwickshire schools are also asked to provide pre-admission lists containing details of students whose parents have expressed an interest in the school.
- 2.10. Parents of children identified as being resident in Warwickshire and having a date of birth that falls on or between 1 September 2009 and 31 August 2010 will be sent a primary application pack from August 2013 onwards. Parents are encouraged to apply via Warwickshire's on-line service.
- 2.11. Publications containing details of the closing dates for submitting a Common Application Form are sent to Warwickshire Schools, Nurseries, Post Offices, Libraries, Parish Councils and Doctor's Surgeries. Full details of the process are also made available on the Warwickshire County Council website.
- 2.12. Parents are able to express up to six preferences for schools within Warwickshire or any other Local Authority and to give reasons for their preferences.
- 2.13. All of the preferences will be treated equally when allocating school places against the over-subscription criteria for each school.
- 2.14. Preferences for schools in other Local Authorities will be considered against the relevant over-subscription criteria.
- 2.15. Where it is possible to offer a place at more than one of the schools listed on the application form a place will be offered at the highest preference possible.



2.16. In the event that a **Warwickshire infant or primary community or voluntary controlled School** is oversubscribed the following oversubscription criteria will be used when allocating places in Reception:

**Please note:**

**Children with a Statement of Special Educational Needs that names a school will be admitted first. In this event the number of places that remain for allocation will be reduced.**

**Children attending or with a place at a nursery class do not have a higher priority for and are not guaranteed a place in the linked infant or primary school.**

1. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order);
2. Children living in the priority area who have a brother or sister at the school at the time of admission;
3. Children living in the priority area who have a brother or sister at the partner junior school at the time of admission;
4. Other children living in the priority area;
5. Children living outside the priority area who have a brother or sister at the school at the time of admission;
6. Children living outside the priority area who have a brother or sister at the partner junior school at the time of admission;
7. Other children living outside the priority area;

Within each criterion priority is given in order of distance between the child's home and school. (shortest distance = highest priority).

Distance will be calculated by straight line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre point ('centroid') of the school in question. (All distances are subject to changes which may occur with updates of mapping data).

3.11 In the event that a **Warwickshire junior or primary community or voluntary controlled school** is over-subscribed the following over-subscription criteria will be used when allocating places in Year Three (3) junior transfer:

**Please note that children with a Statement of Special Educational Needs that names a school will be admitted first. In this event the number of places that remain for allocation will be reduced.**

1. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order);
2. Children living in the priority area who have a brother or sister at the school at the time of admission;
3. Children living in the priority area who have a brother or sister at the partner infant school at the time of admission;
4. Other children living in the priority area;
5. Children living outside the priority area who have a brother or sister at the school at the time of admission;
6. Children living outside the priority area who attended the partner infant school immediately prior to transfer;
7. Children living outside the priority area who have a brother or sister at the partner infant school at the time of admission;
8. Other children living outside the priority area.

Within each criterion priority is given in order of distance between the child's home and school. (shortest distance = highest priority).

Distance will be calculated by straight line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre point ('centroid') of the school in question. (All distances are subject to changes which may occur with updates of mapping data).

3.12 Where the LA is unable to allocate a place at any preferred school, a place will be allocated at the next nearest community or voluntary controlled school maintained by Warwickshire with availability **or** the next nearest own admission authority school (voluntary aided, trust, foundation, or academy) with availability where the admission authority is prepared to offer a place. The next nearest school with availability will be identified based on distance calculated by straight line measurement.

3.13 In 'own admission authority schools such as academies and Church Aided Schools the Academy Trust or governing Body are the admission authority and are responsible for setting their own oversubscription criteria. Contact individual schools for details.

3.14 Applications for Reception and Junior places will be considered as transfer applications until the end of the Autumn Term at which point an applicant will enter the relevant in-year admission arrangements.

3.15 Waiting lists will be held for all maintained schools until the end of the Autumn Term 2014 at which point an applicant will enter the relevant in-year admission arrangements.

**4 Timetable for processing applications to Reception and Year 3 for entry in September 2014.**

<b>Primary Timetable</b>	<b>Process for Admission to Reception And Transfer to Year 3 2014 entry</b>	<b>ACTION REQUIRED</b>
<b>From June 2013</b>	<p>Schools to provide pre-admission lists</p> <p>Pre-Schools and Nurseries to provide lists of children born between 01/09/09 – 31/08/10</p> <p>Nurseries, Pre-Schools, Schools, Libraries, Doctors Surgeries, Post Offices and Parish Councils to display posters re: admissions process</p> <p>Nurseries &amp; Pre-Schools to distribute registration fliers</p> <p>Schools / pre-schools urged to inform parents by newsletter and / or any means at their disposal of closing date</p> <p>School census information received for junior transfer phase</p>	<p>Schools' action</p> <p>Pre-schools' / nurseries action</p> <p>WCC to send and parties to display posters.</p> <p>WCC to send and pre-schools and schools to distribute to parents</p> <p>Schools and pre-school action</p>
<b>01 Aug 2013</b>	<p>Press release.</p> <p>Applications can be submitted on-line as the LA's Admissions software goes live</p>	LA to action
<b>From mid-August 2013</b>	Reception packs posted to parents by Admissions Service	Admissions service to send
<b>From early September 2013</b>	<p>Fliers sent to Infant schools for children in Year Two advertising on-line admissions</p> <p>Junior packs sent to Infant Schools</p>	Schools to distribute
<b>15 January 2014</b>	<p><b>National closing date for reception and junior applications to be submitted to Admissions Service via post or on-line</b></p> <p>Late applications will be considered after those received on time</p>	
<b>31 January 2014 (approx.)</b>	First Exchange of Data with neighbouring local authorities	
<b>03 February 2014</b>	Additional information sent to Voluntary Aided, Foundation Schools and Academies using their own oversubscription criteria in	Governors prioritise applications. Must be completed and returned

	<p>order for children to be prioritised. Sent via SAM to voluntary aided, foundation, trust schools and academies purchasing the school admissions service and to include straight-line measurements. Sent via excel spreadsheet to oversubscribed academies not purchasing the school admissions service (no straight-line measurements included).</p> <p>Sibling Checklists to be sent to all schools via SAM other than academies not purchasing the school admissions service (sent via Excel).</p>	<p>by SAM (or excel spreadsheet for oversubscribed academies not purchasing the school admissions service) by 14 February 2014.</p> <p>All schools check sibling links.</p>
<b>14 February 2014</b>	<p>Voluntary aided, trust, foundation schools and academies using their own admission criteria to provide full lists of applicants in priority order. Information to be provided via SAM unless the school is an oversubscribed academy not purchasing the school admissions service (data to be returned via excel spreadsheet).</p> <p>Final date for families moving into the area (proof of address must be provided by this date)</p>	Aided, Foundation and Academy Governors supply rank order list of applicants.
<b>10 March 2014 onwards</b>	Provisional offers shared between Local Authorities	
<b>28 March 2014</b>	<b>Final Offers exchanged with other local authorities.</b>	
<b>7 April 2014</b>	List of allocations posted to infant, junior and primary schools	Schools to identify any issues with allocation lists
<b>16 April 2014</b>	<p><b>National Primary Offer Day. Admissions Service post offers to all Warwickshire parents.</b></p> <p>Offers to on-line applicants available from <u>08.30am</u> via email</p> <p>Automatic waiting lists open</p>	
<b>30 April 2014</b>	Closing date for parents to accept offer. Acceptance slips to Admissions Service. Places will be reallocated as and when vacancies arise, up to and including 31 December 2014	
<b>30 April 2014</b>	Reminder letters sent to parents who have not accepted the place offered. Parents given seven days to respond	
<b>June to September</b>	Appeals scheduled	

<b>2014 (excluding school holidays)</b>		
<b>End of Term</b>	Final Electronic file of allocations via S2S	

## 5. Secondary School Admissions

- 5.1. The relevant area for Warwickshire is the County of Warwickshire.
- 5.2. Children will transfer from primary and junior schools at the end of Year Six.
- 5.3. Parents of children living in Warwickshire are able to name seven schools on their Common Application Form (CAF) in their preferred order.
- 5.4. All schools have a Published Admission Number (PAN or admission number) for each 'relevant age group'. This is the age group at which pupils are normally admitted to the school. Details of each school's admission number can be found at Appendix A.
- 5.5. In Warwickshire each community and voluntary controlled school has an area identified as its priority area (other LAs refer to catchment areas). A small number of schools share priority areas; these are known as shared priority areas. Full details of priority areas are available on the Warwickshire County Council website.
- 5.6. Parents of the children identified as being resident in Warwickshire and having a date of birth that falls on or between 1 September 2002 and 31 August 2003, will be sent a secondary application pack via their child's primary / junior school from June 2013. Application packs will also be sent to Year Five children attending Stratford Preparatory School, The Croft School, Milverton House, Crescent School and other schools on request. Details of those children resident in Warwickshire but attending schools outside of Warwickshire are sent to the Admissions Service by the current school's home LA (usually during the summer term). Application packs will be sent to these children as and when information is received.
- 5.7. Parents are able to express up to seven preferences for schools within Warwickshire or any other Local Authority and to provide the reasons for their preferences. Parents are encouraged to apply via Warwickshire's on-line service.
- 5.8. All of the preferences will be treated equally when allocating school places against the over-subscription criteria for each school.
- 5.9. Preferences for schools or academies in other Local Authorities will be considered against the relevant over-subscription criteria.
- 5.10. Where it is possible to offer a place at more than one of the schools listed on the application form a place will be offered at the highest preference possible.

- 5.11. In the event that a Warwickshire Secondary Community or Voluntary Controlled School is over-subscribed the following over-subscription criteria will be used when allocating places in Year Seven (7).

**Please note:**

**Children with a Statement of Special Educational Needs that names a school will be admitted. In this event the number of places that remain for allocation will be reduced.**

1. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order);
2. Children living in the priority who will have a brother or sister at the school at the time of admission;
3. Other pupils living in the priority area;
4. Children living outside the priority area who will have a brother or sister at the school at the time of admission;
5. Other children living outside the priority area;

Within each criterion priority is given in order of distance between the child's home and school. (shortest distance = highest priority).

Distance will be calculated by straight line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre point ('centroid') of the preferred school. (All distances are subject to changes which may occur with updates of mapping data).

- 5.12. Where the LA is unable to allocate a place at any preferred school, a place will be allocated at the next nearest community or voluntary controlled school maintained by Warwickshire with availability **or** the next nearest own admission authority school (voluntary aided, trust, foundation, or academy, **excluding selective schools**) with availability where the admission authority is prepared to offer a place.. The next nearest school with availability will be identified based on distance calculated by straight line measurement.

- 5.13. In 'own admission authority schools such as academies and Church Aided Schools the Academy Trust or governing Body are the admission authority and are responsible for setting their own oversubscription criteria. Contact individual schools for details.

- 5.14. Applications for Year 7 places will be considered as transfer applications until the end of the Autumn Term at which point an applicant will enter the relevant in-year admission arrangements

- 5.15. Waiting lists will be held for all maintained schools until the end of the Autumn Term 2014, at which point an applicant will enter the relevant in-year admission arrangements.

6. Timetable for processing applications to Secondary School (Year 7) in September 2014. Included below for information purposes are the key dates relating to the 11+ test. Please refer to the grammar school's own admission arrangements for more details.

<b>Secondary Timetable</b>	<b>Process for Transfer to Secondary School 2014 entry</b>	<b>Action required</b>
<b>Late April 2013</b>	The Admissions Service will write to all primary and junior Schools with current Year Five data	Schools are required to check data and return amended data to the Admissions Service by Tuesday 7 May 2013
<b>03 June 2013</b>	Application packs and 11+ registration forms to all Warwickshire Schools to include Stratford Preparatory School, The Croft School, Milverton House, Crescent School and other schools on request	Schools distribute application packs to Year 5 pupils
<b>01 July 2013</b>	On-line application process opens	
<b>Wednesday 10 July 2013 (TBC)</b>	Closing date for 11+ registration forms to be returned to the Admissions Service	
<b>26 August 2013 onwards</b>	Allocation of test venues sent to 11+ candidates	Admissions Service to send out
<b>Saturday 07 September 2013 (TBC)</b>	Main sessions for 11+ Testing	
<b>Saturday 14 September and Tuesday 17 September 2013 (Both TBC)</b>	Supplementary date for 11+ Testing for children who cannot be tested on previous dates for religious reasons or who can provide appropriate written evidence of previous engagements or sickness	
<b>11 October 2013 (TBC)</b>	<b>Provisional 11+ results posted out to parents.</b>	
<b>31 October 2013</b>	<b>National closing date for applications to be received by the Admissions Service</b>  Late applications will be considered after those received on time	
<b>15 November 2013</b>	First exchange of data with surrounding local authorities.	
<b>25 November 2013</b>	Total and first preference count to schools	

	<p>Additional information sent to Voluntary Aided, Foundation Schools and Academies using their own oversubscription criteria in order for children to be prioritised. Sent via SAM to voluntary aided, foundation, trust schools and academies purchasing the school admissions service and to include straight-line measurements. Sent via excel spreadsheet to oversubscribed academies not purchasing the school admissions service (no straight-line measurements included).</p> <p>Sibling Checklists to be sent to all schools via SAM other than academies not purchasing the school admissions service (sent via Excel)</p>	<p>Governors prioritise applications. Must be completed and returned by SAM (or excel spreadsheet for oversubscribed academies not purchasing the school admissions service) by 13 January 2014</p> <p>All schools check</p>
<b>By 14 January 2014</b>	Voluntary aided, trust, foundation schools and academies using their own admission criteria to provide full lists of applicants in priority order. Information to be provided via SAM unless the school is an oversubscribed academy not purchasing the school admissions service (data to be returned via excel spreadsheet)	Aided, Foundation and Academy Governors supply rank order list of applicants
<b>24 January 2014</b>	Second exchange of data to surrounding local authorities	
<b>3 February 2014</b>	Final date for families moving into the area (proof of address must be provided by this date)	
<b>7 February 2014</b>	Third exchange of data to surrounding local authorities	
<b>14 February 2014</b>	Final exchange of data with surrounding local authorities	
<b>14 February 2014</b>	List of allocations posted to junior, primary and secondary schools	Primary / junior schools check for changes to address or discrepancies by 24 February 2014. NB Confidential
<b>03 March 2014</b>	<p><b>National Offer Day. Offers of places posted to Warwickshire children to include 11+ results</b></p> <p>Offers to on-line applicants available from <u>08.30am</u> via email</p> <p>Automatic waiting lists open</p>	
<b>14 March 2014</b>	Closing date for parents to accept offer.	



	Acceptance slip to Admissions Service. Places will be reallocated by Admissions Service as and when vacancies arise up to and including 31 December 2014	
<b>14 March 2014</b>	Reminder letters sent to parents who have not accepted the place offered. Parents given seven days to respond	
<b>April to June 2014</b>	Appeals scheduled	
<b>End of term</b>	Final Electronic file of allocations to schools via S2S	

## 7. Appeals

- 7.1. Parents will be informed of their statutory right of appeal when they receive the outcome of their application. Parents can appeal for any preference expressed where they have received a refusal. However, they cannot appeal for a place at a school preferred lower than their offer as this place will not have been considered and therefore will not have been refused.
- 7.2. Appellants will be expected to lodge appeals prior to the publicised deadline, but will be given at least 20 school days from the date of notification that their application was unsuccessful to prepare and lodge their written appeal; in the case of voluntary aided, foundation, trust schools and academies, appeal forms will be available from the school's admission authority unless stated below.
- 7.3. The Local Authority will provide appeal forms for all community and voluntary controlled schools and the following voluntary aided, foundation, trust schools and academies.

### **Please note:**

**As schools convert to academy status the list below is subject to change. Please contact either Warwickshire County Council or schools directly for confirmation**

### **C of E Aided**

Henley-in-Arden VA CofE Primary School

### **Catholic Aided**

Our Lady's Catholic Primary School - Princethorpe  
 St Anne's Catholic Primary School  
 St Anthony's Catholic Primary School  
 St Francis' Catholic Primary School  
 St Joseph's Catholic Primary School  
 St Patrick's Catholic Primary School  
 Trinity Catholic School

### **Foundation Schools**

Dunchurch Infant School  
 Shipston Primary School  
 The Avon Valley School

Wolverton Primary School

**Voluntary Aided**

Lawrence Sheriff School

**Foundation Trust**

Kenilworth School and Sports College

**Academies (Secondaries)**

The Nuneaton Academy

Polesworth School

Alcester Grammar School

Rugby High School

Studley High School

Myton School

Henley School

Stratford-upon-Avon Grammar School for Girls

Stratford School

King Edward VI School

Campion School

Etone College

Ash Green School

Higham Lane School

**Academies (Primaries)**

Henry Hinde Infant School

**Free Schools**

The Priors School

**8. Waiting Lists**

8.1. Waiting lists for all of Warwickshire's primary and secondary community and voluntary controlled schools will be held by the Local Authority. Warwickshire County Council also holds waiting lists for certain voluntary aided, foundation, trust schools and academies where this is indicated in their admission arrangements.

8.2. Children will be automatically added to the waiting lists of all Warwickshire schools listed as a higher preference than the school at which a place is allocated. This excludes grammar schools where waiting lists are set by a child's performance in the selection (11+) test. The Admissions Service will advise parents if their child is on a grammar school waiting list. The 11+ test is operated by Warwickshire County Council on behalf of the six grammar schools in Warwickshire. Full details can be found in the school's own admission arrangements.

8.3. Waiting lists are compiled in strict priority order against the published oversubscription criteria. Offers will be made from the waiting lists as vacancies arise. A child's position can move both up and down the waiting list as other students are added to the list. Late applicants are not penalised when added to

waiting lists, and the amount of time a child has been on a school's waiting list is irrelevant.

8.4. The parents of children on waiting lists will be contacted at the end of the Autumn term and asked if they wish for their child to remain on the list. If so, a fresh application will be needed. Parents must respond within the relevant timescale. If they do not register their continued interest by submitting a fresh application their child will be removed from the relevant list. In the case of certain own admission authority schools parents may need to contact the school directly in order to be added to the waiting list. Parents will be advised where this is the case.

8.5. Following the end of the Autumn term students on waiting lists will enter the relevant 'In-Year Admission Arrangements'.

8.6. Warwickshire parents wishing for their child to be placed on the waiting list of a school outside of Warwickshire may need to contact the school or relevant Local Authority. Contact School Admissions for details.

## **9. Warwickshire County Council's In-Year Admission Arrangements.**

9.1. Introduction

9.2. Under the School Admissions Code that came into effect on 01 February 2012, there is no requirement for Local Authorities to co-ordinate in-year admissions from September 2013 onwards. However, Warwickshire County Council will co-ordinate in-year applications for all community and voluntary controlled, voluntary aided, foundation, trust schools and academies within Warwickshire unless the school has indicated otherwise in their admission arrangements. Contact School Admissions for the most up to date information.

9.3. Procedure for in-year applications for places at schools where Warwickshire County Council administer in-year applications.

9.3.1. Parents are able to express up to six preferences within Warwickshire or any other Local Authority and to give reasons for their preferences.

9.3.2. All of the preferences will be treated equally when allocating school places against the over-subscription criteria for each school.

9.3.3. Preferences for schools in other Local Authorities will be considered against the relevant over-subscription criteria.

9.3.4. Where it is possible to offer a place at more than one of the schools listed on the application form a place will be offered at the highest preference possible.

9.3.5. Application forms are available from Warwickshire County Council's Admissions Service and the Warwickshire County Council website and allow parents to provide:

- information about their child's educational history;
- their reasons for changing their child's school; and

- details of the official services and individuals involved with their child, for example Education Social Workers.

9.3.6. Parents will be encouraged to obtain from the Headteacher of their child's current school confirmation of the accuracy of the educational information provided before it is submitted to the Council; this will enable a discussion to take place with the current school regarding any concerns the parents may have.

9.3.7. Parents will be asked to provide proof of address when submitting an application form.

9.3.8. Once an application form has been submitted its contents will be assessed to establish if the child falls under the Council's In-Year Fair Access Protocol (see Section 10).

9.3.9. If a preference is expressed for a voluntary aided, foundation, trust school or academy, details of the application will only be sent to the school if it is ranked first or an offer cannot be made at a higher ranked school.

9.3.10. Voluntary aided, foundation, trust schools and academies will be required to notify the Council within seven school days of receipt of an application if a place can (or cannot) be offered.

9.3.11. Where it is not possible to offer any of the named preferences and the applicant does not want their child to remain at their current school, a place will be allocated at the next nearest community or voluntary controlled school maintained by Warwickshire with availability or the next nearest own admission authority school (voluntary aided, trust, foundation, or academy) with availability where the admission authority is prepared to offer a place. The next nearest school with availability will be identified based on distance calculated by straight line measurement.

#### 9.4. Notifying parents of the outcome of their applications.

9.4.1. The Council will notify the parents of children living in its area of the outcome of their applications, regardless of whether the Council is the school's admission authority. Notification letters will not be sent by individual schools.

9.4.2. Parents are expected to confirm acceptance of the offer of a school place within fourteen days after the date of the offer and to ensure that their child begins attending the school within six weeks of the offer. Where a child fails to take up a place within six weeks the place may be withdrawn.

#### 9.5. Appeals

9.5.1. Parents will be informed of their statutory right of appeal when they receive the outcome of their applications. Parents can appeal for any preference expressed, where they have received a refusal. However, they cannot appeal for a place at a school preferred lower than their offer as this place will not have been considered and therefore will not have been refused.

9.6. Appellants will be given at least 20 school days from the date of notification that their application was unsuccessful to prepare and lodge their written appeal; in the case of voluntary aided, foundation, trust schools and academies, appeal forms will be available from the school's admission authority unless stated below.

9.6.1. The local authority will provide appeal forms for all community and voluntary controlled schools and the following voluntary aided, trust, foundation schools and academies.

**Please note:**

**As schools convert to academy status the list below is subject to change. Please contact either Warwickshire County Council or schools directly for confirmation.**

**C of E Aided**

Henley-in-Arden VA CofE Primary School

**Catholic Aided**

Our Lady's Catholic Primary School - Princethorpe

St Anne's Catholic Primary School

St Anthony's Catholic Primary School

St Francis' Catholic Primary School

St Joseph's Catholic Primary School

St Patrick's Catholic Primary School

Trinity Catholic School

**Foundation Schools**

Dunchurch Infant School

Shipston Primary School

The Avon Valley School

Wolverton Primary School

**Voluntary Aided**

Lawrence Sheriff School

**Foundation Trust**

Kenilworth School and Sports College

**Academies (Secondaries)**

The Nuneaton Academy

Polesworth School

Alcester Grammar School

Rugby High School

Studley High School

Myton School

Henley School

Stratford-upon-Avon Grammar School for Girls

Stratford School

King Edward VI School

Campion School  
Etone College  
Ash Green School  
Higham Lane School

**Academies (Primaries)**

Henry Hinde Infant School

**Free Schools**

The Priors School

9.7. Waiting Lists

9.8. Waiting lists for all of Warwickshire’s primary and secondary community and voluntary controlled schools will be held by the Local Authority. Warwickshire LA also holds waiting lists for certain voluntary aided, foundation, trust schools and academies where this is indicated in the school’s admission arrangements.

9.8.1. Waiting Lists for other schools that use their own published admissions criteria will be held by the individual schools.

9.8.2. All waiting lists held by the local authority will be cleared at the end of each academic term. Towards the end of each term parents will be asked to register their continued interest. A fresh application may be required.

9.9. For in-year admission to selective schools see the school’s own admission arrangements.

9.10. For in-year admission to schools outside of Warwickshire parents should contact the local authority in which the school is located for details of the correct process to follow.

9.11. The Local Authority aims to process in-year applications within 10 school days via the following process:

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**Step 1**      Application received by the Admissions Service and acknowledged.

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**Step 2**      Application assessed.

Does the In-Year Fair Access Apply? If yes, application passed to IYFAP officer to process. If no, move to Step 3.

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**Step 3**      If a preference has been expressed for a voluntary aided, trust, foundation school or academy, and it is relevant for them to consider admission, send applicant details to the school by email or fax.

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**Step 4** Check availability at preferred schools.

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**Step 5** Voluntary Aided, trust, foundation, school or academy to indicate if place is available (where applicable). Offer letter issued if a place is available at any of the preferences listed. If not offered first preference move to Step 9. If offered first preference move to Step 10

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**Step 6** If a place cannot be allocated at any school listed a place at the next nearest school will be allocated.

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**Step 7** Notify unplaced school of offer.

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**Step 8** Decision letter sent.

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**Step 9** Children not offered a place at their first preference are added to the waiting lists of all schools listed as a higher preference than the school at which a place was offered.

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**Step 10** Application closed.

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## **10. Warwickshire County Council's In-Year Fair Access Protocol (IYFAP).**

### **10.1. Introduction and Background**

10.2. Admission authorities are required by law to ensure that no school, whether it has places available or not, is asked to admit a disproportionate number of pupils who have been excluded from other schools, have challenging behaviour, or who are believed likely for other reasons to present additional demands on the receiving school. (A full list of categories of children who fall under the terms of the Warwickshire IYFAP is detailed in paragraph 10.19). The aim of the protocol is to ensure that such pupils are distributed between schools in an area of the county as fairly as possible. The protocol applies equally to all publically funded schools, including Community, Controlled, Aided, Academy, Trust, Foundation, and Free schools, and serves to promote the best interests of all children and all schools.

10.3. The School Admissions Code published in February 2009 set out the responsibilities of admissions authorities to devise and operate an agreed In-Year Fair Access Protocol. This requirement has been confirmed in the revised Admissions Code, effective from 2012. Local Authorities have an additional duty to monitor the performance of the IYFAP in their geographic area, and to include a statement in their annual report to the Schools Adjudicator, assessing operational effectiveness and detailing numbers of children admitted to each school under the terms of the protocol. In Warwickshire an annual report is also

submitted to the Warwickshire Admission Forum and the Overview and Scrutiny committee of the Warwickshire Cabinet.

10.4. This In-Year Fair Access Protocol was produced in January 2012 following an internal review of the protocol's operation and in light of the changing relationship between the Local Authority and schools, not least with the advent of Academy schools and new arrangements for the prevention and management of exclusions. Although the key principles and criteria for inclusion in this protocol are identical for both secondary and primary schools, a different placement mechanism will apply in each phase as detailed in the relevant sections.

#### 10.5. **Key Principles**

10.6. The essential purpose of the IYFAP is to ensure as far as possible a fair and equitable distribution of pupils seeking a school place (other than at age of transfer) in any area of the county, likely to pose additional demands on a receiving school. For the purposes of this IYFAP, such pupils are those deemed to fall under one of the eligibility criteria detailed in paragraph 10.19 .

10.7. It is principally the responsibility of the Local Authority, as the relevant commissioning agency, to identify and secure a placement for all such pupils falling under the terms of the IYFAP and to ensure the active participation of all state funded schools in the provision of schooling for children in challenging circumstances.

10.8. The Local Authority is under a legal duty to acknowledge and wherever possible accommodate parental preference in respect of a child's school placement. This duty applies equally to pupils falling under the IYFAP, with the exception of those subject to a second permanent exclusion. In such cases the requirement to comply with parental preference is removed for a period of 2 years from the date when the last exclusion took place. Parents do still have a right of appeal.

10.9. Under certain circumstances schools may furthermore not be obliged to admit an IYFAP pupil where :

- a) the school at which a place has been requested requires Special Measures or has been removed from Special Measures within the previous two years.
- b) the school concerned has been issued with a Notice to Improve.
- c) the school concerned has been issued with a Formal Warning Notice issued by the Local Authority.
- d) the school is a Fresh Start school and has been open for less than two years.
- e) the secondary school has less than 20% of pupils achieving 5 or more A\* - C grades at GCSE including English and Maths.

10.10. Where a school is requested by the Local Authority to admit a pupil under the terms of the IYFAP, the availability of places in the relevant year group ceases to become a barrier to admission, with all schools expected to offer places above their planned admission number under these circumstances. Such pupils will be given priority for admission over any other child on a waiting list or awaiting appeal.



- 10.11. In order that the admission of a pupil subject to IYFAP is not unduly delayed, schools are expected to respond promptly to requests for admission so as to allow such pupils to be placed within 15 school days of being identified under the protocol.
- 10.12. Where a child returns to an Area, having previously attended a local school, the child's previous school will be expected to give first consideration to re-admitting them, subject to parental preference, where the IYFAP criteria are met. Consideration will, however, always be given to the circumstances of the individual pupil in terms of what is best for them, including whether or not a mainstream school is appropriate, and if the school in question meets their needs.
- 10.13. Where a school reasonably fails to comply with a Local Authority request to admit a pupil under the IYFAP within the required timescale, the Local Authority reserves the right to direct the school to admit or in the case of an Academy school to refer the matter to the appropriate body in order to seek a direction.
- 10.14. Selective Grammar Schools will be required to participate in and admit under this protocol should a young person meet the entry requirements for the school concerned.
- 10.15. Children with a Statement of Special Educational Need are exempt from the IYFAP in so far as legislation requires a school to admit such pupils if the school is named in their final statement.
- 10.16. Looked After Children are not included under the terms of the IYFAP but are provided for under the School Admissions Code and elsewhere in this document.
- 10.17. Eligibility criteria for children falling under the terms of the Warwickshire In-year Fair Access Protocol**
- 10.18. It is acknowledged that the vast majority of pupils who move school other than at normal ages of transfer (ages 7+ and 11+) do so under the established in-year admission arrangements and as such do not fall under the terms of the In-Year Fair Access protocol.
- 10.19. The criteria for eligibility under the terms of the Warwickshire IYFAP are those of compulsory school age identified as falling into at least one of the following categories (or any other relevant category as set out in the School Admissions Code):
- a) Children excluded from school who are eligible to be re-integrated back into mainstream education.
  - b) Children who have been out of education for two months or more.
  - c) Children whose parents have been unable to find them a place after moving in to the area, e.g. because of an absolute shortage of available places.
  - d) Children moving school during year 11.
  - e) Children withdrawn from school by their family and unable to find another school place.
  - f) Children of refugees and asylum seekers.
  - g) Homeless children.

- h) Children where the family have not sought a school place.
- i) Children engaged with the Youth Justice system.
- j) Children without a school place and with a significant history of persistent non-attendance (defined as below 85% for the relevant academic year).
- k) Children of Gypsies, Roma Travellers, refugees and asylum seekers.
- l) Children who are recognised carers.
- m) Children with special educational needs but without a statement (defined as at School Action Plus).
- n) Children with significant disabilities or serious diagnosed medical conditions.
- o) Children who are recent arrivals in the UK and have little or no English.
- p) Children of UK service personnel and other Crown Servants.

## **10.20.Placement Procedures – Secondary Age Pupils**

10.21.The placement procedures for secondary age pupils will be considered within the framework of Warwickshire's secondary schools Area Behaviour Partnerships, unless parental preference indicates otherwise.

10.22.An IYFAP database will be maintained by the Local Authority, employing a points system to acknowledge where schools have admitted pupils under the protocol and to help identify which school in an Area is deemed 'next to take' in each year group. The points system will endeavour to also take into account the following factors:

- a) size - the number of pupils on roll in each year group of a school.
- b) disadvantage - the percentage of pupils on roll registered for Free School Meals in each year group of a school.
- c) Special Educational Need - the percentage of pupils on roll in receipt of a Statement in each year group of a school.

10.23.Identification of pupils subject to the IYFAP will rest principally with the Warwickshire Admissions Service by means of a standardised in-year application form. Where a pupil admitted to school under normal in-year arrangements (i.e. after the end of the Autumn term of Year 7) is subsequently identified as falling under the protocol, it will be the responsibility of the school to inform the IYFAP officer in order that the admission may be recorded and credited to the school.

10.24.The local authority IYFAP officer will be responsible for all administrative aspects of the IYFAP including production and dissemination to schools of necessary pupil information in support of an admissions application, and liaison between parents, headteachers and, where appropriate, other agencies.

10.25.Where necessary, an Education Planning Officer from the local authority will assist in the placement process for those cases presenting a particular challenge, and will be responsible for providing termly an annual report to the respective Area Behaviour Partnerships in order to monitor the implementation and performance of the IYFAP function.

10.26.Where appropriate, consideration may be given to the provision of free home-to-school transport for pupils placed under the protocol and meeting the necessary qualifying distance criteria.

10.27. All education placements will be considered in light of individual pupil needs and, where appropriate, consideration will be given to placement other than in a mainstream school.

10.28. The aim will be to place all IYFAP pupils within 15 school days following identification.

#### **10.29. Placement Procedures - Primary Age Pupils**

10.30. The placement procedures in respect of primary age pupils will be considered within the framework of the Warwickshire designated Professional Learning Communities, unless parental preference indicates otherwise, in order that the child is educated within reasonable distance of their home.

10.31. A database of primary age pupils placed under the provisions of the Warwickshire IYFAP will be maintained by the local authority, to be used to inform placement options and ensure that no single school is obliged to take a disproportionate or unreasonable number of pupils in any one class.

10.32. Identification of primary age pupils subject to IYFAP will rest principally with the Warwickshire Admissions Service by means of a standardised in-year application form. Where a pupil admitted to a school under the normal in-year arrangements (i.e. after the end of the Autumn term of Reception Year for Infant and Primary schools, and for Junior schools at the end of the Autumn term of Year 3) is subsequently identified as falling under the protocol, it will be the responsibility of the school to inform the IYFAP officer in order that the admission may be recorded and credited to the school.

10.33. The local authority officer will be responsible for all administrative aspects of the IYFAP including production and dissemination of necessary pupil information in support of an admissions application, and liaison between parents, headteachers and, where appropriate, other support agencies.

10.34. The placement of primary age children will be managed by an Education Planning Officer, in liaison with colleagues from the Admissions Service, the Early Intervention Service, and parents, and in consultation with the Headteacher of the relevant school or schools.

10.35. Where appropriate, consideration will be given to the provision of free home-to-school transport for pupils placed under the protocol and meeting the necessary qualifying criteria.

10.36. All education placements will be considered in light of individual pupil needs and, where appropriate, consideration will be given to placement other than in a mainstream school.

10.37. The aim will be to place all IYFAP pupils within 15 school days following identification.

## **11. Glossary / Key Terms**

### **Looked After Children**

Children in the care of, or provided with accommodation by a local authority (under Section 22(1) of the Children Act 1989) and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

**Sibling, i.e. brother or sister, attending the school at the time of admission**

Sibling is defined in these arrangements as; a brother or sister, a half brother or sister, an adopted brother or sister, a step-brother or sister or the child of the parents' partner where the child for whom the school place is sought is living in the same family unit and at the same address as that sibling.

**Definition of Home Address**

Where the child normally resides / sleeps when they attend school. Addresses involved in child-minding arrangements, whether with professional child-minders, friends or relatives, are excluded.

Where a school place is allocated on the basis of an address which is subsequently found to be different from the child's home address that place can be withdrawn.

**Postal Address File (PAF)**

The address point location coordinate of the applicant's home address as set by Ordnance Survey.

**Applications made from the same multiple dwelling sharing a single Postal Address File (PAF) / Other applications where the distance from home to school is identical**

Where required, individual priority for such applicants within a particular criterion will be set by random allocation (lottery). The draw will be carried out by two officers of the Admissions Service in the presence of a Local Authority Solicitor from Law & Governance Division. The order of draw will be recorded and countersigned at the time.

**Separated Parents**

Where a child lives with each of their parents at separate addresses, the address used for allocating a school place will be the one where the child spends (i.e. sleeps) the majority of the school week. If the child spends exactly equal amounts of time in the two addresses the child's parents / carers will be asked to nominate which address they wish to be the child's main address for school admission purposes. Should they fail to do so by the published closing date the Council has the right to nominate the address that it considers appropriate.

In the case of disputes between parents, there is an expectation that parents will resolve these amongst themselves and make a single application which both parents are in agreement with.

**Twins, Triplets or other multiple-births**

Where the final place in a year group is offered to one of twins, triplets or another multiple-birth child, the Council will normally offer a place to the other multiple-birth child(ren) – where the Local Authority and school's admission authority (if not the Local Authority) are in agreement - even if this means going above the school's Published Admission Number (also see Infant Class Size).

**Infant Class Size**

Infant classes (those where the majority of children will reach the age of 5, 6 or 7 during the school year) must not contain more than 30 pupils with a single school teacher. Additional children may be admitted under very limited exceptional circumstances as set out in the School Admissions Code. When admitted these children will remain an 'excepted pupil' for the time they are in an infant class or until the class numbers fall back to the current infant class size limit. The excepted children are:

- a) children with Statements of Special Educational Needs admitted outside the normal admission round;
- b) looked after children and previously looked after children admitted outside the normal admission round;
- c) children admitted, after initial allocation of places, because of a procedural error made by the admission authority or local authority in the original application process;
- d) children admitted after an independent appeals panel upholds an appeal;
- e) children who move into the area outside the normal admission round for whom there is no other available school within reasonable distance;
- f) children of UK service personnel admitted outside the normal admission round;
- g) twins and children from multiple births when one of the siblings is the 30th child admitted;
- h) children with SEN who are normally taught in an SEN unit attached to the school, or registered at a special school, who attend some infant classes within the mainstream school

### **Admissions above PAN**

Children with a Statement of Special Educational Needs that names the school will be admitted. In this event the number of places that remain for allocation will be reduced or may result in a school exceeding its PAN (also see 'Infant Class Size').

If a primary or secondary school is full in the year group another place can be offered provided that:

- a) no other applicants have been refused places in the same year group – wherever they live;
- b) the child is living or moving into the school's priority area (proof of address will be required);
- c) the admission will not breach the infant class size limit (where applicable - unless the child falls under one of the 'excepted' groups as set out in the infant class size section);
- d) The Local Authority believe it would be unreasonable not to offer a place and the school's admission authority (where applicable) are in agreement with the place being offered;

If a school has a waiting list then it will not normally be possible to offer additional places as other applicants **will** have been refused places in the same year group. However, if the Local Authority and the school's admission authority (where applicable) agree, then **all** applicants on the waiting list, or groups of children / individual children falling under a particularly high criterion, or where it would be considered unreasonable not to, **may** be offered a place.

### **Admission above PAN for Looked After Children**

Except where a child is placed in an emergency, no care placement should be made without the education element being satisfactorily arranged. Where the placement has had to be made in an emergency, and education has not been secured, or where educational provision breaks down, then local authorities must secure an educational placement within 20 school days.

Moves of care placement can occur outside the normal admissions round when many schools are full. To avoid delays resulting from the local appeals procedure, Community and Controlled schools will be asked to admit, without appeal, looked after children resident within their priority area even though their admission limit has already been reached or exceeded.

Where this process would result in a breach to infant class size limits, the local authority would consider the case of the individual child and the reasonableness to refuse admission. Where the local authority deems a school to be the most suitable for the child, an exception to breach the 30 limit will apply (See 'Infant Class Size').

Headteachers and governors of aided, foundation, trust schools and academies are invited to formally adopt the above policy.

### **Under Age and Over Age applications**

Warwickshire County Council's policy is that all children should be educated within their appropriate age group. In rare cases where it might not be appropriate for the child to be educated in the normal year group, there is a detailed process to consider the child's physical, emotional and social maturity before any decisions are made.

### **Children of UK service personnel (UK Armed Forces)**

For families of service personnel with a confirmed posting to their area, a place will be allocated in advance if accompanied by an official government letter which declares a relocation date and a Unit postal address or quartering area address which can be used for the application against the relevant oversubscription criteria. Also see 'Infant Class Size'.

### **Late applications (Entry or Transfer Year Groups)**

Late applications will only be considered after the applications received by the closing dates (on-time applications).

### **Late applications because of an impending move:**

Offers of places at primary level will take account of a future move involving the child's address only if it can be confirmed **before 14 February 2014** i.e. if the parent can provide independent proof of the move, such as a tenancy agreement that terminates after the start of the autumn term or proof that there has been an exchange of contracts in the purchase of a house. There is an expectation that the address used will satisfy the

definition of 'home address' (see above). Proof of residence at the address may be required. The Local Authority may undertake a home visit without prior notice to verify a pupil's home 'address'.

Offers of places at secondary level will take account of a future move involving the child's address only if it can be confirmed **before 03 February 2014** i.e. if the parent can provide independent proof of the move, such as a tenancy agreement that terminates after the start of the autumn term or proof that there has been an exchange of contracts in the purchase of a house. There is an expectation that the address used will satisfy the definition of 'home address' (see above). Proof of residence at the address may be required. The Local Authority may undertake a home visit without prior notice to verify a pupil's home 'address'.

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**Appendix A – Published Admission Numbers for 2014 entry – Please note that the list below includes all community, voluntary controlled, church aided, foundation, trust schools and academies in Warwickshire. The data below is correct at the time of publication but is subject to change.**

<b>Infant and Primary Schools</b>	<b>Published Admission Number</b>	<b>Reason for Change in PAN</b>
Abbey C of E Infant School	60	
Abbots Farm Infant School	60	
Acorns Primary School	10	
All Saints C of E (VA) Primary School (Leek Wootton)	20	
All Saints C of E Infant School (Bedworth)	30	
All Saints C of E Primary School And Nursery (Nuneaton)	30	
Alveston C of E Primary School	30	
Arden Forest Infant School	60	
Austrey C of E Primary School	15	
Barford St Peter's C of E Primary School	20	
Bawmore Infant School	60	
Bidford-On-Avon C of E Primary School	45	
Bilton Infant School	57	
Binley Woods Primary School	30	
Birchwood Primary School	60	
Bishops Itchington Primary School	30	
Bishops Tachbrook C of E Primary School	30	
Bishopton Primary School	30	
Boughton Leigh Infant School	80	
Bournebrook C of E Primary School	19	
Brailes C of E Primary School	15	
Briar Hill Infant School	90	
Bridge Town Primary School	60	
Brookhurst Primary School	60	
Brownsover Community Infant School	60	
Budbrooke Primary School	45	
Burton Green C of E Primary School	15	
Camp Hill Primary School & Early Years Centre	60	
Canon Evans C of E Infant School	90	
Cawston Grange Primary School	30	
Chilvers Coton Community Infant School	60	
Clapham Terrace Community Primary School And Nursery	28	
Claverdon Primary School	30	
Clifton-Upon-Dunsmore C of E Primary School	30	
Clinton Primary School	30	
Coleshill C of E Primary School	30	
Coten End Primary School	60	
Coughton C of E Primary School	20	



Cubbington C of E Primary School	30	
Curdworth Primary School	17	
Dordon Community Primary School	30	
Dunchurch Infant School	60	
Dunnington C of E Primary School	15	
Eastlands Primary School	30	
Emscote Infant School	60	
English Martyrs Catholic Primary School	30	
Ettington C of E Primary School	25	
Exhall Cedars Infant School	60	
Galley Common Infant School	50	
Glendale Infant School	90	
Goodyers End Primary School	60	
Great Alne Primary School	16	
Gun Hill Infant School	45	
Hampton Lucy C of E Primary School	15	
Harbury C of E Primary School	30	
Haselor (Foundation) Primary School	15	
Henley-In-Arden Community Primary School	30	
Henry Hinde Infant School	60	
High Meadow Infant School	30	
Hillmorton Primary School	30	
Hurley Primary School	20	
Ilmington C of E Primary School	15	
Keresley Newland Primary School	30	
Kineton C of E (VA) Primary School	30	
Kingsbury Primary School	45	
Kingsway Community Primary School	30	
Knightlow C of E Primary School	30	
Lapworth C of E Primary School	23	
Leamington Hastings C of E Infant School	18	
Lighthorne Heath Primary School	13	
Lillington Nursery and Primary School	60	
Long Itchington C of E Primary School	28	
Long Lawford Primary School	45	
Loxley C of E Community Primary School	6	
Mappleborough Green C of E Primary School	17	
Milby Primary School	60	
Milverton Primary School	45	
Moreton Morrell C of E Primary School	15	
Nathaniel Newton Infant School	60	
Newbold And Tredington C of E Primary School	15	
Newbold Riverside Primary School	30	
Newburgh Primary School	60	
Newdigate Primary School	45	
Newton Regis C of E Primary School	17	
Northlands Primary School	30	
Nursery Hill Primary School	25	

Oakfield Primary School	45	
Our Lady & St Teresa's RC Primary School	30	
Our Lady Of The Angels Catholic Infant School	70	
Our Lady's Catholic Primary School (Alcester)	15	
Our Lady's Catholic Primary School (Princethorpe)	17	
Outwoods Primary School	60	
Paddox Primary School	60	
Park Lane Primary School Nursery	50	
Priors Field Primary School	30	
Provost Williams C of E Primary School	30	
Quinton Primary School	15	
Race Leys Infant School	70	
Racemeadow Primary School	60	
Radford Semele C of E Primary School	30	
Rokeby (Community) Primary School	30	
Salford Priors C of E Primary School	15	
Shipston-On-Stour Primary School	60	
Shottery St Andrew's C of E Primary School	10	
Shrubland Street Community Primary School	28	
Shustoke C of E Primary School	27	
Snitterfield Primary School	15	
Southam Primary School	42	
Southam St James C of E Primary School	28	
St Andrews Benn C of E Primary	45	
St Anne's Catholic Primary School	30	
St Anthony's Catholic Primary School	30	
St Augustine's Catholic Primary School	30	
St Benedict's Catholic Primary School	25	
St Edward's Catholic Primary School	30	
St Francis Catholic Primary School	30	
St Gregory's Catholic Primary School	30	
St John's Primary School, Nursery and Children's Centre	30	
St Joseph's Catholic Primary School (Whitnash)	30	
St Lawrence C of E (Voluntary Aided) Primary School	26	
St Marie's Catholic Primary School	60	
St Mary Immaculate Catholic Primary School (Warwick)	20	
St Mary's Catholic Primary School (Henley-In-Arden)	10	
St Mary's Catholic Primary School (Southam)	30	
St Mary's Catholic Primary School (Studley)	30	
St Matthew's Bloxam C of E Primary School	30	
St Michael's C of E Primary School	45	
St Nicholas C of E Primary School (Alcester)	50 TBC	
St Nicholas C of E Primary School (Kenilworth)	60	
St Nicolas C of E (Voluntary Aided) Primary School (Nuneaton)	60	

St Oswald's C of E Primary School	30	
St Patrick's Catholic Primary School	30	
St Paul's C of E Primary School (Leamington Spa)	45	
St Paul's C of E Primary School (Nuneaton)	60	
St Peter's Catholic Primary School	15	
Stockingford Primary School	120	
Stockton Primary School	18	
Stratford-Upon-Avon Primary School	30	
Studley Infant School	60	
Sydenham Primary School	60	
Tanworth-In-Arden C of E Primary School	30	
Telford Infant School	90	
Temple Grafton C of E Primary School	15	
Temple Herdewyke Primary School	12	
The Dassett C of E Primary School	30	
The Ferncumbe C of E Primary School	17 TBC	
The Nethersole C of E Primary School	45	
The Priors Free School	TBC Contact the school for details	
The Revel C of E (Aided) Primary School	45	
The Willows C of E Primary School	60	
Thomas Jolyffe Primary School	60	
Thorns Community Infant School	60	
Tysoe C of E Primary School	30	
Warton Nethersole's C of E Primary School	22	
Water Orton Primary School	55	
Weddington Primary School	60	
Welford-On-Avon Primary School	30	
Wellesbourne C of E Primary School	60	
Wembrook Primary School	90	
Westgate Primary School	30	
Wheelwright Lane Primary School	30	
Whitestone Infant School	90	
Whitnash Primary School	45	
Wilmcote C of E (Voluntary Aided) Primary School	16	
Wolston St Margaret's C of E Primary School	25 TBC	
Wolverton Primary School	15	
Wolvey C of E Primary School	30	
Wood End Primary School	25	
Woodloes Primary School	60	
Woodside C of E Controlled Primary School	40	
Wootton Wawen C of E Primary School	24	

Junior Schools	Published	Reason for
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	<b>Admission Number</b>	<b>Change in PAN</b>
Abbots Farm Junior School	66	
All Saints' C of E Junior School	60	
Bilton C of E Junior School	105	
Boughton Leigh Junior School	120	
Canon Maggs C of E Junior School	89	
Chetwynd Junior School	90	
Coleshill C of E Primary School (Y3 Intake)	60	
Croft Junior School	90	
Dunchurch Boughton C of E (Voluntary Aided) Junior School	66	
Henry Hinde Junior School	70	
Herbert Fowler Junior School	45	
Michael Drayton Junior School	127	
Middlemarch School	60	
Park Hill Junior School	66	
Queen's C of E Junior School	90	
Race Leys Junior School	70	
St Giles' Junior School	60	
St James' C of E Junior School	60	
St Joseph's Catholic Junior School (Nuneaton)	68	
St Margaret's C of E Junior School	90	
St Michael's C. of E. (Aided) Primary School (Y3 Intake)	5 additional places over R PAN of 45	
Studley St Mary's C of E Junior School	60	
Telford Junior School	90	

<b>Secondary Schools</b>	<b>Published Admission Number</b>	<b>Reason for Change in PAN</b>
Alcester Grammar School	120	
Alcester Academy	150	
Ash Green School and Arts College	170	
Ashlawn School	226	
Ashlawn SELECTIVE	30	
Aylesford School. A Specialist Language and Music College	206	
Bilton School. A Maths and Computing College	210	
Campion School	155	
Etone Technology Language Vocational College	155	
Harris School	182	
Hartshill School	210	
Henley In Arden High School	123	
Higham Lane School. A Business and Enterprise College	238	
Kenilworth School And Sports College	270	
Kinerton High School. A Specialist Sports College	150	

King Edward VI School	81	
Kingsbury School. A Specialist Science and Mathematics College	126	
Lawrence Sheriff School	120	
Myton School. A Specialist Science College and Training School	275	
Nicholas Chamberlaine Technology College	300	
North Leamington School	240	
Queen Elizabeth School and Sports College	163	
Rugby High School: A Grammar School with Science and Language Specialist Status	120	
Shipston High School. A Specialist Technology College	90	
Southam College	210	
St Benedict's Catholic High School	106	
St Thomas More Catholic School And Technology College	156	
Stratford-upon-Avon Grammar School for Girls. A Specialist College for Language and Science	112	
Stratford-upon-Avon High School. A Maths and Computing Specialist College	290	
Studley High School. Humanities & Music College	150	
The Avon Valley School And Performing Arts College	220	
The Coleshill School. A Maths And Computing College	180	
The Nuneaton Academy	210	
The George Eliot School	190	
The Polesworth School - A Specialist Language College	224	
The Trinity Catholic Technology College. A Specialist Arts and Technology College	210	